



# Board of Adjustment Staff Report

Meeting Date: July 11, 2019

Agenda Item: 8A

ADMINISTRATIVE CASE NUMBER: WADMIN19-0013 (League to Save Lake Tahoe Annual Fashion Show and Luncheon, Outdoor Community Event)

BRIEF SUMMARY OF REQUEST: Annual Fashion Show and Luncheon

STAFF PLANNER: Roger Pelham, Senior Planner, 775.328.3622, rpelham@washoecounty.us

### CASE DESCRIPTION

For possible action, hearing, and discussion to approve an administrative permit to approve an outdoor community event business license application and associated license conditions submitted by League to Save Lake Tahoe on behalf of League to Save Lake Tahoe for their Annual Fashion Show and Luncheon, scheduled to be held on August 3, 2019 from 11am until 2pm. The event is proposed to consist of an invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe. The event organizer estimates 650 customers and spectators as well as 300 support persons to take part in the event.

Applicant: League to Save Lake Tahoe  
 Property Owners: KWS Nevada Residential LLC and Lakeshore Trust  
 Location: 1047 and 1055 Lakeshore Boulevard, Incline Village, NV, directly south of its intersection with Selby Drive  
 APNs: 130-230-14, -16 & -17  
 Parcel Size: ±6.18 acres, ±3.58 acres and ±1 acre  
 Master Plan: Rural Residential (RR) and Suburban Residential (SR)  
 Regulatory Zone: High Density Rural (HDR) and High Density Suburban (HDS)  
 Area Plan: Tahoe  
 Citizen Advisory Board: Incline Village/Crystal Bay  
 Development Code: Authorized in Article 808, Administrative Permits  
 Commission District: 1 – Commissioner Berkgigler



Vicinity Map

### STAFF RECOMMENDATION

APPROVE

**APPROVE WITH CONDITIONS**

DENY

### POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN18-0008 for League to Save Lake Tahoe, and an Outdoor Community Event business license application and associated license conditions, for the League to Save Lake Tahoe Annual Fashion Show and Luncheon, having made all five findings in accordance with Washoe County Development Code Section 110.808.25.

*(Motion with Findings on Page 9)*

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**Administrative Permit Definition**

The purpose of an administrative permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

The conditions of approval for Administrative Permit Case Number WADMIN19-0013 are attached to this staff report and will be included with the action order, if approved by the Board of Adjustment.

The subject property is designated as High Density Rural and High Density Suburban. Outdoor community events are permissible as a temporary use in all regulatory zones within unincorporated Washoe County (WCC Section 25.269) subject to approval of a business license and an administrative permit for events with between 300 and 999 persons on any one day of the event (WCC Section 25.272.2). The applicant is seeking approval of an administrative permit and a business license application.

An "outdoor community event" means an assembly of more than 100 and less than 1000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.



Vicinity Map



**Site Plan**



### Detail Site Plan

#### Project Evaluation

The applicant "League to Save Lake Tahoe" is seeking approval of an administrative permit in order to allow the Director of the Planning and Building Division to issue a business license for a one-day temporary event. The event is proposed to consist of a luncheon and fashion show. This is the first time that the applicant has sought the appropriate license and permit to conduct the event, however, the event has been held annually in various locations throughout the Tahoe Basin since 1969.

The applicant is seeking approval to hold the event on the beach adjacent to Lake Tahoe on private property located at 1047 and 1055 Lakeshore Boulevard, in Incline Village. The temporary improvements consist of several large tents used for the event and event support.

Chapter 25 of the Washoe County Code provides a number of requirements for issuance of a business license for a temporary event. General conditions of approval are permitted to protect the public health, safety and welfare. Security shall be required for the proposed event. Because food is being served, several health codes are required to be met, including arrangements for sanitation, removal of refuse and emergency medical services. Adequate parking and access as well as fire protection must be accounted for. The applicant must also indemnify the County against any and all losses or injuries. The applicant may be required to provide a financial assurance to ensure completion of all required conditions of approval.

The applicant has provided copies of contracts to provide: security services, fire and emergency medical services, sanitary facilities and trash removal. The applicant has also provided a copy of liability insurance.

The applicant has made arrangements for all participants to park at Sierra Nevada College and be taken to the event site by shuttle.

There will be amplified sound associated with the event. The event will take place for several hours in the middle of the day. Set-up and tear down will take place in the three days preceding and three days following the event. Conditions of approval have been included to limit set-up and tear-down from 8 a.m. to 7 p.m. only.

Overall the impacts associated with the event are of limited scale and duration. Health, safety and welfare of the public and participants have been appropriately addressed by the proposed conditions. For these reasons, staff is recommending approval of the proposed administrative permit.

### **Incline Village / Crystal Bay Citizen Advisory Board (IV/CB CAB)**

The proposed administrative permit for the outdoor event was presented by the applicant's representative at the regularly scheduled citizen advisory board meeting on June 3, 2019. The CAB members noted that this is an annual event and recommended approval with very little discussion.

### **Reviewing Agencies**

The following agencies received a copy of the project application for review and evaluation:

- Washoe County Community Services Department
  - Planning and Building Division
  - Engineering and Capital Projects Division
- Washoe County Health District
  - Air Quality Management Division
  - Vector-Borne Diseases Program
  - Environmental Health Services Division
- Incline Village General Improvement District
- Nevada State Lands
- Nevada Tahoe Conservation District
- North Lake Tahoe Fire Protection District
- Regional Transportation Commission
- Washoe – Storey Conservation District
- Tahoe Transportation District
- Tahoe Regional Planning Agency
- US Forest Service - LTBMU
- US Fish and Wildlife

One out of the fifteen above-listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application. A **summary** of each agency's comments and/or recommended conditions of approval and their contact information is provided. The conditions of approval are attached to this staff report and will be included with the action order, if approved.

- Washoe County Planning and Building Division addressed the hours of operation, set, parking standards, noted standards for temporary tent structures and imposed operational conditions that will be in effect for the time leading up to and immediately following the event.

**Contact – Roger Pelham, 775.328.3622, [rpelham@washoecounty.us](mailto:rpelham@washoecounty.us)**

### **Staff Comment on Required Findings**

WCC Section 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

Staff Comment: There are no policies or action programs that prohibit the approval of a temporary event of this nature, in the Tahoe Area Plan.

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

Staff Comment: The applicant has addressed the applicable requirements for providing temporary power, sanitation, water and parking for the temporary, one-day, event.

3. Site Suitability. That the site is physically suitable for invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe and for the intensity of such a development.

Staff Comment: The event has been held at this location on previous occasions, and temporary improvements have been planned to make the site suitable for the temporary, one-day, event.

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: Impacts associated with the event are of limited impact and duration as this is a temporary, one-day, event. Therefore there will be no significant impact to the public health, safety or welfare; the event is unlikely to be injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There is no military installation in the area that is required to be noticed for this Administrative Permit, therefore this finding does not need to be made.

### **Recommendation**

Those agencies which reviewed the application recommended conditions in support of approval of the project. Therefore, after a thorough analysis and review, Administrative Permit Case Number WADMIN19-0013 is being recommended for approval, with conditions. Staff offers the following motion for the Board's consideration.

**Motion**

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN18-0013 for League to Save Lake Tahoe, having made all five findings in accordance with Washoe County Development Code Section 110.808.25:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for invitation-only fashion show and luncheon within a temporary tent structure located on the beach adjacent to Lake Tahoe and for the intensity of such a development; and
4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

**Appeal Process**

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: League to Save Lake Tahoe  
Attn: Kristin Keane and Meghan McGowan  
2608 Lake Tahoe Boulevard  
South Lake Tahoe, CA 96150

Property Owners: KWS Nevada Residential LLC  
Attn: Kern Shumacher  
1047 Lakeshore Boulevard  
Incline Village, NV 89450

Lakeshore Trus  
Attn: Richard Sandler  
1055 Lakeshore Boulevard  
Incline Village, NV 89450



# Conditions of Approval

Administrative Permit Case Number WADMIN19-0013

The project approved under Administrative Permit Case Number WADMIN19-0013 shall be carried out in accordance with the Conditions of Approval granted by the Board of Adjustment on July 11, 2019. Conditions of Approval are requirements placed on a permit or development by each reviewing agency. These Conditions of Approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable Codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

**Unless otherwise specified**, all conditions related to the approval of this Administrative Permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this Administrative Permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the Administrative Permit may result in the initiation of revocation procedures.

Operational Conditions are subject to review by the Planning and Building Division prior to the renewal of a business license each year. Failure to adhere to the Operational Conditions may result in the Planning and Building Division recommending that the business license not be renewed until conditions are complied with to the satisfaction of Washoe County.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, “may” is permissive and “shall” or “must” is mandatory.

Conditions of Approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some “Conditions of Approval” are referred to as “Operational Conditions.” These conditions must be continually complied with for the life of the project or business.

**The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies:**

- **The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.**

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

**Washoe County Planning and Building Division**

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

**Contact: Roger Pelham, Senior Planner, 775.328.3622, rpelham@washoecounty.us**

- a. The applicant shall attach a copy of the Action Order approving this project to all administrative permit applications (including building permits) applied for as part of this administrative permit.
- b. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit. Planning and Building shall determine compliance with this condition.
- c. The applicant shall submit complete construction plans and building permits shall be issued for the tent structures prior to July 29, 2019. The applicant shall complete construction within the time specified by the building permits. The applicant shall remove all tent structures and related items no later than August 9, 2019. Compliance with this condition shall be determined by Planning and Building.
- d. A note shall be placed on all construction drawings and grading plans stating:

NOTE

Should any cairn or grave of a Native American be discovered during site development, work shall temporarily be halted at the specific site and the Sheriff's Office as well as the State Historic Preservation Office of the Department of Conservation and Natural Resources shall be immediately notified per NRS 383.170.

- e. This administrative permit shall be in effect From July 29, 2019 through August 9, 2019.
- f. Failure to comply with any of the conditions of approval shall render this approval null and void.
- g. The bussing tents shall be located at least 5 feet east of the westernmost property line of APN 130-230-17.
- h. Set-up and tear-down shall take place only between the hours of 8 a.m. and 7 p.m. daily.
- i. The applicant shall obtain a business license prior to July 29, 2019.
- j. The applicant shall work with IVGID to ensure that no damage is done to the pipeline on the beach.
- k. Prior to the approval of a business license, the applicant shall supply the Washoe County Planning and Building Division with documentation that shows compliance with all applicable requirements of Washoe County Code Chapter 25, including:
  - a. Access, Traffic and Parking (Community Services, Engineering & Capital Projects)

**Washoe County Engineering and Capital Projects**

2. The following conditions are requirements of the Engineering Division, which shall be responsible for determining compliance with these conditions.

**Contact: Mitchell Fink, 775.328.2041, mfink@washoecounty.us**

- a. On page A-14 of the permit application, in the document titled, "Agreement between the League to Save Lake Tahoe and Sierra Nevada College for August 3, 2019", the third paragraph states, "SNC will allow The League to use their parking lot and parking facility on Saturday, August 4, 2019 to allow for guests, volunteers, staff and vendors to park for a nearby event." A corrected Agreement shall be provided to Engineering and Capital Projects for review and approval 30 days prior to the event, showing Saturday, August 3, 2109 as the day to allow use of the parking lot and facility at SNC.

\*\*\* End of Conditions \*\*\*

**From:** [Holly, Dan](#)  
**To:** [Pelham, Roger](#)  
**Subject:** Administrative Permit Case Number WADMIN19-0013 (League to Save Lake Tahoe Annual Fashion Show and Luncheon, Outdoor Community Event)  
**Date:** Tuesday, April 30, 2019 12:49:01 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)

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Hello Roger: Once the admin permit has been approved the applicant will be required to submit an application for building permit. Thank You,



**Dan Holly**  
Plans Examiner Supervisor, Planning and Building Division | Community Services Department  
[dholly@washoecounty.us](mailto:dholly@washoecounty.us) | Office: (775) 328-2027  
1001 E. Ninth St., Bldg. A, Reno, NV 89512

**From:** [Dayton, Brittany](#)  
**To:** [Pelham, Roger](#)  
**Subject:** FW: Save the Lake Event  
**Date:** Tuesday, April 30, 2019 2:08:34 PM

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Hello Roger,

Below is an email I sent to the North Lake Tahoe Fire Protect District and Incline Village Community Hospital about the Save the Lake event. The EMS Oversight Program does not have any EMS recommendations at this time, but wanted the responders and hospital staff to be aware of the event.

Please let me know if you have any questions.

Thank you,  
Brittany

**Brittany Dayton, MPA**  
EMS Coordinator | Division of Epidemiology & Public Health Preparedness | [Washoe County Health District](#)  
[bdayton@washoecounty.us](mailto:bdayton@washoecounty.us) | O: (775) 326-6043 | C: (775) 544-4847 | F: (775) 325-8131 | 1001 E. Ninth St., Bldg. B, Reno, NV 89512



**From:** [Kuentz, Karen -FS](#)  
**To:** [Pelham, Roger](#)  
**Subject:** FW: [CAUTION: Suspicious Link]April Agency Review Memo IV  
**Date:** Tuesday, April 30, 2019 10:57:03 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[April Agency Review Memo IV.pdf](#)

[NOTICE: This message originated outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi Roger – I'm not sure why Donna sent his project to us specifically, as we don't have any parcels in the immediate vicinity.

In any case, we have no objection to this project.

Karen

**From:** [Tim Buxton](#)  
**To:** [Pelham, Roger](#)  
**Cc:** [Bendorf, Jeff](#); [Hubele, Scott S.](#)  
**Subject:** 1047 and 1055 lakeshore Fashion Show  
**Date:** Tuesday, April 30, 2019 1:11:08 PM  
**Attachments:** [WADMIN19-0013 Fashion show.pdf](#)

[NOTICE: This message originated outside of Washoe County -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Roger,

Per your request concerning the fashion show at 1047 and 1055 lakeshore. I copied a copy to our pipeline supervisors just so they are involved in marking out the IVGID utilities lines location upon the event organizers request.

Thanks,

Tim Buxton  
IVGID Chief Inspector  
1-775-832-1246 work  
1-775-354-5664 cell

**From:** [Gil, Donald](#)  
**To:** [Pelham, Roger](#)  
**Cc:** [Barboza, Sandra](#)  
**Subject:** FW: April Agency Review Memo IV  
**Date:** Tuesday, April 30, 2019 11:07:42 AM  
**Attachments:** [April Agency Review Memo IV.pdf](#)  
[image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
**Importance:** High

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Roger,

Based on the plan submitted and the security agreement they have in place, the Washoe County Sheriff's Office Patrol Division has no issues or concerns with this event.

Thank you,

Don

**Don Gil**

**Captain – Patrol Division**

911 Parr Blvd. Reno, NV 89512

Desk: 775-328-3354

Email: [dgil@washoecounty.us](mailto:dgil@washoecounty.us)

Web: [www.WashoeSheriff.com](http://www.WashoeSheriff.com)



**WASHOE COUNTY**  
**COMMUNITY SERVICES DEPARTMENT**  
Engineering and Capital Projects

1001 EAST 9<sup>TH</sup> STREET  
RENO, NEVADA 89512  
PHONE (775) 328-3600  
FAX (775) 328.3699

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**INTEROFFICE MEMORANDUM**

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**DATE:** May 13, 2019

**TO:** Roger Pelham, Senior Planner, Planning and Building Division

**FROM:** Mitchell Fink, Engineering and Capital Projects Division

**SUBJECT:** **WADMIN19-0012**  
**APN 130-230-14, 16, & 17**  
**League to Save Lake Tahoe Annual Fashion Show and Luncheon, Outdoor Community Event**

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**GENERAL PROJECT DISCUSSION**

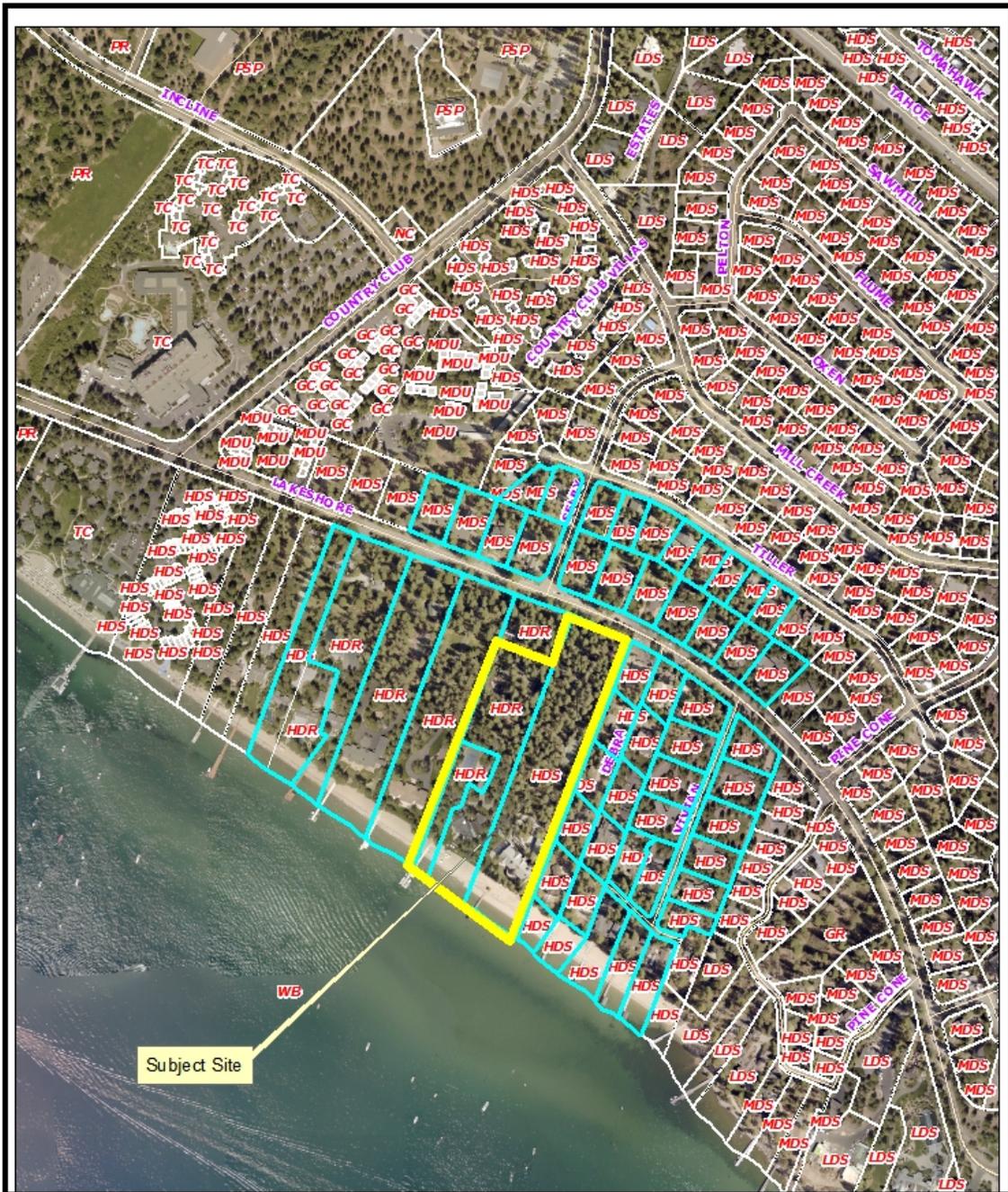
Washoe County Engineering staff has reviewed the above referenced application. The Engineering and Capital Projects Division recommends approval with the following condition.

**TRAFFIC AND ROADWAY (COUNTY CODE 110.436)**

Contact Information: Mitch Fink, (775) 328-2050

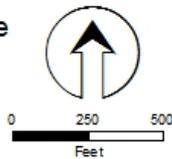
1. On page A-14 of the permit application, in the document titled, "Agreement between the League to Save Lake Tahoe and Sierra Nevada College for August 3, 2019", the third paragraph states, "SNC will allow The League to use their parking lot and parking facility on Saturday, August 4, 2019 to allow for guests, volunteers, staff and vendors to park for a nearby event." A corrected Agreement shall be provided to Engineering and Capital Projects for review and approval 30 days prior to the event, showing Saturday, August 3, 2109 as the day to allow use of the parking lot and facility at SNC.

MF/lrk



WADMIN19-0013, League to Save Lake Tahoe  
Noticing Map

56 Parcels selected at 500 feet



Community Services  
Department



1001 EN Inn St  
Reno, Nevada 89512 (775) 323-3600

Source: Planning and Building Division

Date: 04/22/2019

# WADMIN19-0013 Exhibit D

## OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

April 13, 2019

Application date: \_\_\_\_\_

### Applicant Information

Applicant's name: League to Save Lake Tahoe

Mailing address: 2608 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150

Street or PO Box City State Zip code  
Phone: 530.541.5388 (Business) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n):  Corporation  Partnership  Individual  Registered 501c3

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title

### Event Information

Name of Event: League to Save Lake Tahoe Annual Fashion Show and Luncheon

Date(s) of Event: Saturday, August 3, 2019 Hours of operation: 11 am - 2 pm

Location of Event: 1047 Lakeshore Boulevard, Incline Village, NV

Assessor Parcel Number(s): \_\_\_\_\_

Description of Event: Benefit fashion show and luncheon in support of the League to Save Lake Tahoe

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Kristin Keane and/or Meghan McGowan

Will an admission fee be charged for your event?  Yes  No

If yes, amount and type of fee(s): Charitable donations for seating \$600 - \$2000 each depending on seating

When will fee be collected?  Pre-sales  At entrance

Approximate number of participants and other persons: 650 guests, 225 support persons

Approximate number of customers and spectators: 650

Approximate maximum number of persons on any one day of the event: 875

Will food and/or beverages be served?  Yes  No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served?  Yes  No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music?  Yes  No





**OUTDOOR COMMUNITY EVENT  
AFFIDAVIT OF PROPERTY OWNERSHIP  
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA            )  
  ) ss:  
COUNTY OF WASHOE        )

I, Kern Schumacher, on behalf of KWS NV Residential, LLC being duly sworn, depose, and say that I am an owner\* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

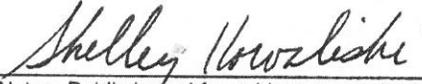
Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): 130-230-16 ; 130-230-17

Proposed Outdoor Community Event: League to Save Lake Tahoe Fashion Show

Signed 

Subscribed and sworn to before me this 12<sup>th</sup> day of March, 2019

  
Notary Public in and for said county and state



My commission expires: 3/14/2022

\*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

OUTDOOR COMMUNITY EVENT  
AFFIDAVIT OF PROPERTY OWNERSHIP  
and/or PERMISSION TO CONDUCT EVENT

STATE OF NEVADA )  
                          ) ss: TRUSTEE, LAKESHORE LODGE  
COUNTY OF WASHOE )

I, RICHARD SANDLER, being duly sworn, depose, and say that  
I am an owner\* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): 130-230-14

Proposed Outdoor Community Event: League to Save Lake Tahoe Fashion Show

Signed 

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public in and for said county and state See attached Jurat  
dy 4-22-19

My commission expires: \_\_\_\_\_

\*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Los Angeles

Subscribed and sworn to (or affirmed) before me on this 22nd  
day of March, 2019, by Richard Sandler

proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.



(Seal)

Signature Dahlia Geilman

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF ASSETS**

As of December 31, 2017

(Describe fully and indicate assets pledged) (\*Latest audited  
(If additional space is required, attached supporting pages or documents) financials)

**Current Assets**

Cash on hand	<u>Petty cash and store drawer</u>	\$ <u>550</u>
Cash in safe deposit box	<u>N/A</u>	\$ _____
Cash in	<u>El Dorado Savings Bank, 942 Emerald Bay Rd., S. Lake Tahoe, CA 96150</u>	\$ <u>995,014</u>
	<small>Location of Box</small>	
Cash in	<u>Morgan Stanley, 101 California Street, 3rd Floor, San Francisco, CA 94111</u>	\$ <u>1662</u>
	<small>Name, Bank and Branch</small>	
	<small>Name, Bank and Branch</small>	
Accounts and notes receivable (describe nature of receivable and when due)		
	<u>United States Forest Service Grant</u>	\$ <u>19,364</u>
		\$ _____
Other current assets		
	<u>Merchandise Inventory</u>	\$ <u>68,522</u>
		\$ _____

**Investments**

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)		
	<u>Investment assets held by 3rd party *unrestricted</u>	\$ <u>918,054</u>
	<u>Investment assets held by 3rd party *restricted</u>	\$ <u>530,925</u>
		\$ _____
Investments, other than stocks and bonds		
	<u>Certificates of deposit</u>	\$ <u>748,900</u>
		\$ _____
		\$ _____

**Fixed assets**

Real estate (Give location, description and fair value of each parcel)		
	<u>Property and Equipment *Business address 2608 Lake Tahoe Blvd.. S. Lake Tahoe, CA 96150</u>	\$ <u>631,193</u>
		\$ _____
		\$ _____

**Other assets**

Automobiles and other personal property		
	<u>Misc. Operating Prepaid Expenses (Utilities, storage etc)</u>	\$ <u>441,488</u>
		\$ _____
		\$ _____

**Total Assets** ..... \$ 3,955,672

Meghan McGowan  
Print Name

Meghan McGowan 3/20/19  
Signature Date

**OUTDOOR COMMUNITY EVENT  
STATEMENT OF LIABILITIES**

As of December 31, 2017

(Describe fully, indicate secured liabilities)  
(If additional space is required, attached supporting pages or documents)

**Current liabilities**

Notes payable _____	Name, Bank and Branch _____	\$ _____
Due _____	How secured _____	
Notes payable _____	Name, Bank and Branch _____	\$ _____
Due _____	How secured _____	
Notes payable _____	Name, Bank and Branch _____	\$ _____
Due _____	How secured _____	
Notes payable _____	Name, Bank and Branch _____	\$ _____
Due _____	How secured _____	

Other notes payable (indicate name, address and how secured)  
 Misc. operating bills at time of audit (utilities, inventory, CC) \$ 44,062  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

Accounts payable .....	\$ _____
Liability for Federal Income Tax (delinquent).....	\$ _____
Provision for current year's Federal Income Tax .....	\$ _____
Provisions for other current taxes .....	\$ 1,391
Liability for other delinquent taxes.....	\$ _____

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

Other liabilities

Accrued Vacation Payable _____	\$ 27,705
Gift Certificates sold/not used _____	\$ 1,154
_____	\$ _____
<b>Total Liabilities .....</b>	<b>\$ 74,312</b>

Contingent liabilities (describe)  
 \_\_\_\_\_  
 \_\_\_\_\_

Meghan McGowan, COO  
 \_\_\_\_\_  
 Print Name

Meghan McGowan 3/20/19  
 \_\_\_\_\_  
 Signature Date



**OUTDOOR COMMUNITY EVENT  
PERSONAL HISTORY**

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Darcie Goodman Collins  
First Middle Last

List ALL other names you have been known by: Darcie Goodman

Residence address: 1307 Mount Diablo Circle South Lake Tahoe CA 96150  
Street City State Zip Code

Residence phone: [REDACTED] Business phone: 530-541-5388

Name of your present business or employer: League to Save Lake Tahoe

Business address: 2608 Lake Tahoe Boulevard South Lake Tahoe CA 96150  
Street City State Zip Code

Type of business: Non-profit Position: Chief Executive Officer

How long engaged in this business: 8 years

Date of birth: [REDACTED] Age: [REDACTED] Place of birth: South Lake Tahoe

Social Security Number: [REDACTED]

Driver's license number: [REDACTED] State: CA

List cities in which you have lived during the last ten years:

Dates From and To	City	State
2009 - 2012	Sausalito	CA
2008	San Francisco	CA

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

Darcie Goodman Collins  
Printed name of applicant

[Signature]  
Signature of applicant

3.20.19  
Date

**OUTDOOR COMMUNITY EVENT  
RELEASE OF CLAIMS**

(complete a separate form for each applicant, to include corporate officers and partners)

The undersigned has filed with Washoe County Business License an application for outdoor community event license. In consideration of the assurance by the Board of County Commissioners that no vote on said application will be taken except after a deliberate, intensive and thorough investigation of the undersigned, including but not limited to criminal history background, associates and finances, the undersigned does for himself, his heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the County of Washoe, Washoe County Sheriff's Office, Washoe County Commission, and Washoe County Business License from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known or unknown, in law or equity, which the undersigned ever had, now has or may have, or claim to have against any or all of said entities or individuals arising out of or by reason of the processing or investigation of or other action relating to the undersigned application.

**AUTHORIZATION TO RELEASE INFORMATION**

As an applicant for an outdoor community event license with Washoe County Business License, I am required to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information of a confidential or privileged nature.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested. This release will expire 180 days after the date signed.

I, the undersigned, have read this release and understand all its terms; I execute it voluntarily and with full knowledge of its significance.

IN WITNESS WHEREOF, I have executed this release at Sarn Lake Tahoe on the  
20<sup>th</sup> day of March, 2019.

Darue Collins  
Printed name of applicant

[Signature]  
Signature of applicant

Subscribed and sworn to before me this 20 day of March, 2019

[Signature]  
Notary Public in and for said county and state

**SEE ATTACHMENT  
FOR NOTARY SEAL**

My commission expires: Oct 11, 2021

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of El Dorado

Subscribed and sworn to (or affirmed) before me on this 20  
day of March, 2019, by  
Darcie Collins

proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.



(Seal)

Signature

A handwritten signature in black ink, appearing to be "Eric Martinez", written over a horizontal line.





Government Payment Service  
GovPayNet

7102 Lakeview Parkway West Drive  
Indianapolis, IN 46268

24 Hour Customer Service #: 888-604-7888

**Records Fees-incline Village Substation Payment Confirmation  
(Ref #: 25244912)**

**PLC:** Washoe County Sheriff's Office  
**4894** 625 Mt Rose Hwy  
Incline Village, Nevada 89451  
**For:** Records Fees-incline Village Substation

**Date:** 03/05/2019 14:13 EST

**TRANSACTION INFORMATION**

**Name:** Darcie Collins  
**Permit Number:** 306842  
**Clerk Initials:** Ks  
**Notes:**

**Transaction Reference #:** 25244912  
**Transaction Date/Time:** 03/05/2019 14:13 EST

**BILLING INFORMATION**

**Name:** Darcie Collins  
**Address:** Msr  
Msr  
**City, State Zip:** Msr, AI 96150  
**Phone #:** (000)000-0000  
**Card #:** xxxx-xxxx-xxxx-7266

**PAYMENT INFORMATION**

**Approval #:** 09488D  
**Payment Amount:** \$71.75  
**Service Fee:** \$2.00  
**Total Amount:** \$73.75

**The service fee is not refundable.**

**ATTENTION CARDHOLDER**

If you have questions about the processing of your payment, please call GovPayNet at 888-604-7888.

**Thank you for using GovPayNet**

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Form #: EUR

**OUTDOOR COMMUNITY EVENT  
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code §25.303, any applicant for a Washoe County outdoor community business license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor festival business license may be issued.

**INDEMNIFICATION & HOLD HARMLESS**

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

**INSURANCE REQUIREMENTS**

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

**NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.**

I hereby agree to the all of the provisions stated above:

League to Save Lake Tahoe Annual Fashion Show and Luncheon

Saturday, August 3, 2019

Name of Event	Date(s) of Event
Darcie Collins	
Applicant's name (printed)	Applicant's signature

Date: 3.20.19

25.271 Unlawful acts. It is unlawful for any licensee, employee, agent or person associated with a licensee to:

1. Unless authorized to do so by Washoe County, conduct, operate, participate in, or provide supplies or services to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to conduct, operate, participate in, or provide supplies or services to such an event for which a license has been suspended or revoked.
  2. Except for advance ticket sales by mail or similar means, to sell tickets or admit persons to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to sell tickets or admit persons to such an event for which a license has been suspended or revoked.
  3. Operate, conduct, or carry on an event for which a license is required under section 25.265 in such a manner as to create a nuisance.
  4. Allow any person on the premises of an event for which a license has been issued under section 25.283 to cause or create a disturbance in, around or near any place of the event by offensive or disorderly conduct.
  5. Knowingly allow any person to sell, consume or be in possession of intoxicating liquor while in a place of an event for which a license has been issued under section 25.283, except where such sale, consumption or possession is expressly authorized under chapters 25 and 30 and the laws of the State of Nevada.
  6. Knowingly allow any person in, around, or near an event for which a license has been issued under section 25.283 to use, sell, or be in possession of any controlled substance or dangerous drug.
- [§8, Ord. No. 1099]

25.272 Outdoor community events; license required; application; fees; approval or denial; revocation; unlawful acts.

1. The provisions of this section and the provisions of sections 25.010 to 25.445, inclusive, apply to an application for a license to hold an outdoor community event.
  2. No outdoor community event shall be held or conducted unless the sponsor has first obtained a business license pursuant to this section. An outdoor community event with more than 300 and less than 1000 persons on any one (1) day of the event shall also obtain an administrative permit pursuant to section 110.310.20.
  3. Application for a license to conduct an outdoor community event shall be made to the license division on forms designated by the license division and shall be accompanied by a nonrefundable application fee of \$50 and any other business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn. The application shall require the same information required under section 25.273. For those events requiring an administrative permit pursuant to section 2, the license application shall suffice for the administrative permit application and no additional fees are required for filing the administrative permit application.
  4. The director of community development or the board of adjustment shall approve or deny the application. Grounds for denial are the same as those set forth in section 25.281 and notice thereof shall be made in accordance with section 25.279. Approval may include the imposition by the license division of any condition set forth in sections 25.289 to 25.305, inclusive.
  5. The license may be suspended or revoked in the manner provided in section 25.287.
  6. The acts declared unlawful in section 25.271 shall also be unlawful if done during or in conjunction with an outdoor community event.
- [§165, Ord. No. 1138]

25.273 Application and fee.

1. An application to conduct an event for which a license is required under section 25.265 must be made in writing to the license division on forms provided by the division. The license division must receive a complete application at least 90 days prior to commencement of the event. No application shall be processed until the application is deemed complete by the license division. Except as provided in subsection 4, the license application must be accompanied by:

25.276 Investigation.

1. Upon receiving the notice of the application as provided for in subsection 3(b) of section 25.273, the sheriff shall conduct a criminal history background check of the applicants in accordance with section 25.023 to determine whether cause for denial exists. The reasonable costs of the investigation shall be the responsibility of the applicant and shall be paid to the sheriff in advance.

2. The sheriff shall also conduct an investigation of the history of similar events operated, conducted, or promoted by the applicant to determine the truthfulness of the facts submitted by the applicant and to determine whether those events would have met the standards for outdoor festivals set forth in sections 25.263 to 25.305, inclusive.

3. For a second or subsequent application by an applicant, and provided that the applicant, owner, officer and/or director have not changed, the license division or the sheriff may waive the requirements of subsection 2 of this section and modify the requirements of subsection 1 of this section as follows:

(a) At the discretion of the Sheriff, a criminal history records check need not be processed in accordance with section 25.023, but the Sheriff shall review local police records including, without limitation, warrants and warrants to determine whether cause for denial exists.

[§168, Ord. No. 1138; A. Ord. No. 1383]

25.277 Review procedures: Events for 1,000 or more persons. After an application for an event listed in subsection 1 of section 25.265 is submitted with required fees and deemed complete by the license division:

1. The license division must consult with the county clerk and set the application for public hearing at a regular meeting of the board to occur not more than 30 days after the application is deemed complete.

2. At least 10 days in advance of the hearing, the license division must give notice of the public hearing to the applicant and to affected property owners in the manner set forth in section 110.810.25 for special use permits.

3. Based upon the testimony of witnesses, the evidence presented at the hearing, and the report of the license division, the board must approve the issuance of a license with conditions or deny the application. The board may continue a decision on the application to its next regularly scheduled meeting.

4. If the board denies the application, the license division shall mail written notice of denial to the applicant within 5 working days of the denial. The notice must include a statement of the reasons the application was denied.

[§11, Ord. No. 1099; A. Ord. No. 1138]

25.279 Review procedures: Events for more than 100 but less than 1,000 persons. After an application for an event listed in subsection 2 of section 25.265 is submitted with required fees and deemed complete by the license division, the license division must review the application, following substantially the same procedures set forth in sections 110.808.30 to 110.808.45, inclusive, for administrative permits. The director of community development or, where applicable, the board of adjustment must approve the issuance of a license with conditions or deny the application.

[§12, Ord. No. 1099; A. Ord. No. 1138]

25.281 Grounds for denial. The board, the board of adjustment or the director of community development may deny issuance of a license for any of the following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.

3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.

4. The applicant or any person associated with the applicant as a partner, director, or officer has been convicted within the past ten (10) years of any of the following crimes:

A license issued under section 25.283 is also subject to immediate suspension by the license division or sheriff when any of the causes listed in section 25.285 exist.

2. Any person may file with the license division, sheriff, chief of the responsible fire protection agency, or district health officer a petition for suspension or revocation of the license of any licensee.

3. Whether initiated by petition or otherwise, the procedures for suspension and revocation shall be those set forth in sections 25.0380 through 25.0387, inclusive, except as follows:

(a) The causes for revocation are set forth in 25.285; and

(b) The license division may modify the time schedules set forth in subsections 4 and 6 of section 25.0381 if the event is scheduled to commence before the hearing would be held, or request a special hearing pursuant to NRS 244.090 if the event has not commenced and reasonable notice is possible. [§16, Ord. No. 1099; A. Ord. No. 1138, 1336]

25.289 Licensing conditions: Generally.

1. For an event for which a license is required under section 25.265, the board, the board of zoning adjustment, or the director of community development must establish conditions that must be met prior to the issuance of a license.

2. Conditions imposed under subsection 1 of this section shall be imposed pursuant to Washoe County's general police power as necessary under all the circumstances for the protection of the health, welfare, safety and property of local residents and persons attending festivals in the county, and may include, without limitation, the conditions specified in sections 25.291 to 25.305, inclusive.

3. The licensee must meet conditions imposed under this section at the licensee's expense. [§17, Ord. No. 1099; A. Ord. No. 1138]

25.291 Licensing conditions: Police protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies, as necessary for the public health, safety, and welfare. The sheriff shall determine the numbers and types of officers or security personnel necessary to preserve order and protect persons and property in and around the place of the festival. [§18, Ord. No. 1099]

25.293 Licensing conditions: Food, water, sanitation, garbage disposal, and medical services.

1. A licensee must provide on the premises of the festival as necessary for the public health, safety, and welfare:

(a) An ample supply of potable water for drinking and sanitation purposes;

(b) A minimum supply of water meeting federal government standards;

(c) Except as provided in subsection 3 of this section, flush-type water closets, lavatories and drinking facilities, and related sewage and drainage systems;

(d) Food concessions or facilities to feed adequately the number of persons expected to attend, considering the event's location, expected attendance, access to and capacity of existing facilities, and distance from public eating places or like establishments;

(e) Sanitation facilities for the sole use of employees of the food concessions or operations;

(f) Trash receptacles;

(g) Removal of trash and refuse;

(h) Emergency medical treatment facilities; doctors, nurses, and other aides needed to staff such facilities; and medical supplies, drugs, ambulances and other equipment, considering the expected attendance, expected ages of attendees, duration of planned events, possibility of exposure to inclement weather and outdoor elements, and availability of other facilities; and

(i) Traffic lanes and other adequate space designated and kept open for access and travel of ambulances, helicopters, and other emergency vehicles to transport patients or staff to appropriate treatment facilities.

2. The district health officer shall determine the types, amounts, numbers, locations, and required quality of supplies, facilities, and services required under subsection 1 of this section.

3. Where flush-type water closets cannot be made available for the persons in attendance, the district health officer may allow the use of portable chemical toilets, which shall be emptied and recharged as necessary pursuant to procedures established by the district health officer. [§19, Ord. No. 1099]

2. A licensee must purchase and provide evidence of insurance coverage in an amount based on the liability exposure or potential losses created by the event.

3. The county risk manager shall determine the form, amount and type of evidence of insurance coverage required under subsection 2 of this section.

[§24, Ord. No. 1099]

**25.305 Licensing conditions: Performance security.**

1. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond in favor of the county, or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the costs of fulfilling specified conditions of license approval including, without limitation, the costs of removing debris, trash or other waste from, in and around the premises of the event.

2. As soon as practicable after completion of the event for which a license is issued under section 25.283, the license division shall inspect the event site and determine whether conditions of approval for which the licensee posted a performance security have been fulfilled.

3. If the license division determines that the conditions of license approval for which the licensee posted a performance security have been fulfilled, the division must promptly cause the release of the security. If the license division determines that the conditions of approval for which the licensee posted a performance security have not been fulfilled, the license division shall recommend to the district attorney that the security be forfeited and used to achieve compliance.

4. The license division shall determine the type and amount of performance security required under subsection 1 of this section.

[§25, Ord. No. 1099; A Ord. No. 1275]

**EXTRACT FROM WASHOE COUNTY CODE CHAPTER 110**

**Section 110.310.15 Allowed Temporary Uses and Structures.** Temporary uses and structures shall be subject to all the regulations as would be applied to a permanent principal or accessory use located in the same regulatory zone, except as otherwise provided by the regulations of this article. The following temporary uses and structures shall be allowed as specified by the provisions of this section and Chapter 25 of the Washoe County Code. The duration and frequency of temporary uses is established in this section and Chapter 25 of Washoe County Code. The Director of Community Development may impose additional restrictions on the frequency and duration of a temporary use.

(a) through (c) omitted

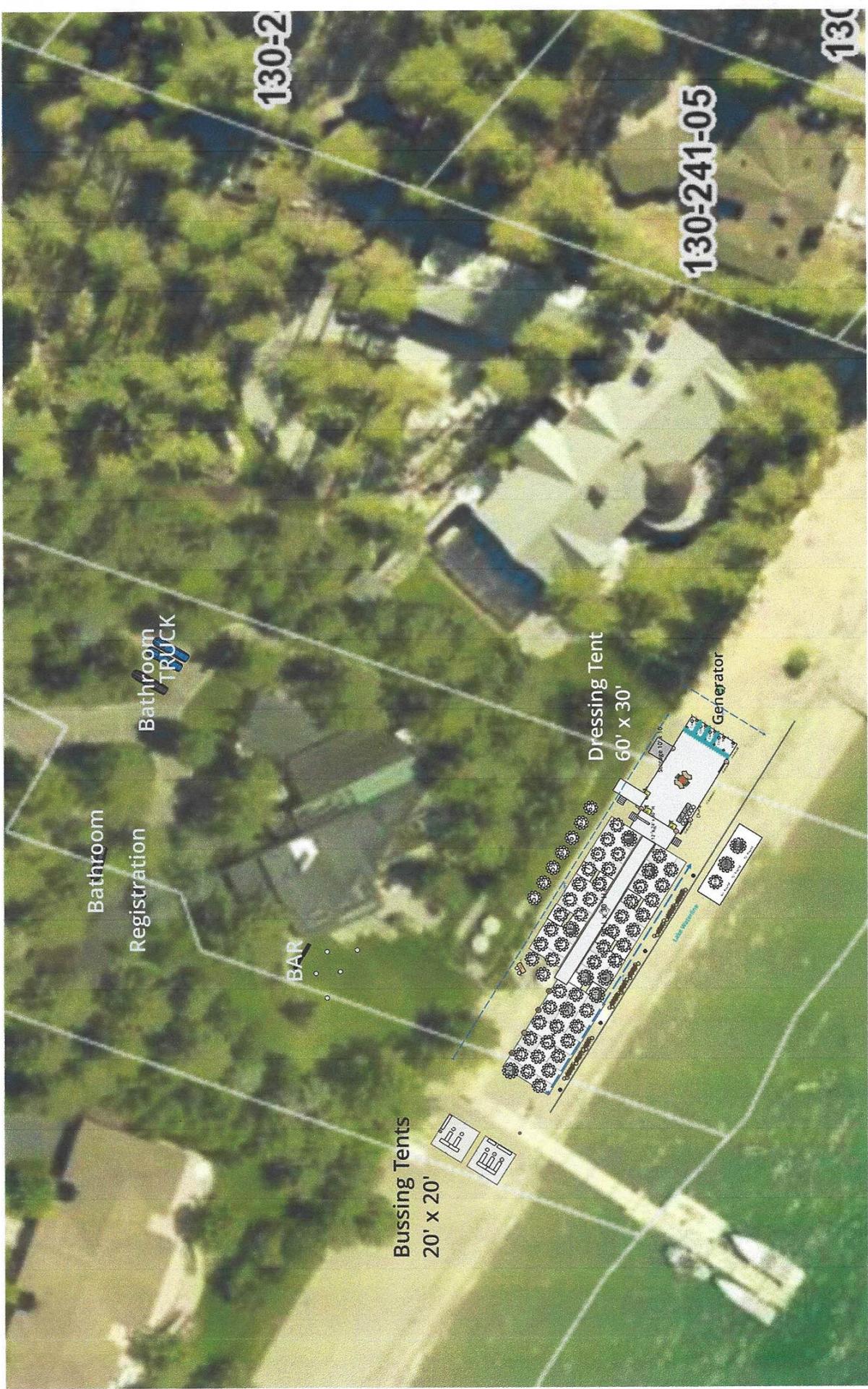
(d) **Circuses, Carnivals and Other Outdoor Entertainment Events.** Excluding activities and events occurring in a permanent entertainment facility, the temporary provision of games, eating and drinking facilities, live entertainment, animal exhibitions, or other similar activities in a tent or other temporary structure. Section 110.310.20, Circuses, Carnivals or Other Outdoor Entertainment Events, provides additional regulations.

(e) through (o) omitted

**Section 110.310.20 Circuses, Carnivals or Other Outdoor Entertainment Events.** A circus, carnival or other outdoor entertainment event may be permitted in all regulatory zones for a period not to exceed ten (10) days. Adequate parking and restroom facilities shall be provided for the expected attendance. An event that will have a combination of between three hundred (300) and nine hundred ninety-nine (999) participants and spectators on any one (1) day of the event shall obtain an administrative permit prior to the event. An administrative permit or outdoor festival license shall not be required for events held at or in facilities designed for such events. These facilities include auditoriums, convention facilities, stadiums and parks, but does not extend to ancillary support areas, such as parking lots, if the event is to be held on or in those ancillary support facilities. An event that will have a combination of more than one thousand (1,000) participants and spectators on any one (1) day of the event shall obtain an outdoor festival license as specified in Chapter 25 of the Washoe County Code, instead of an administrative permit.

**League to Save Lake Tahoe Permit Application  
Index of Documents:**

A-1	Site Map
A-2-3	Detailed Plan for Security, Fire Protection, Medical, Water & Sanitation, Communication and Clean-up
A-4-5	Security Contract, Alert Security
A-6	Paramedic Confirmation
A-7	Restroom Facilities Order, Sani-Hut
A-8	COI, Roundabout Catering Co.
A-19	City of Reno Business License, Roundabout Catering
A-10	WCHD, Health Permit to Operate, Roundabout Catering
A-11	Incline Waste Management Order Confirmation of Dumpsters
A-12-13	Transportation Plan
A-14-20	Sierra Nevada College Parking Agreement and Facilities Map
A-21	Shuttle Order with passenger capacity
A-22	Shuttle Route Map
A-23	Documentation for use of Cornerstone Community Church parking lot (staff & volunteers)



130-2

130

130-241-05

Bathroom  
Registration

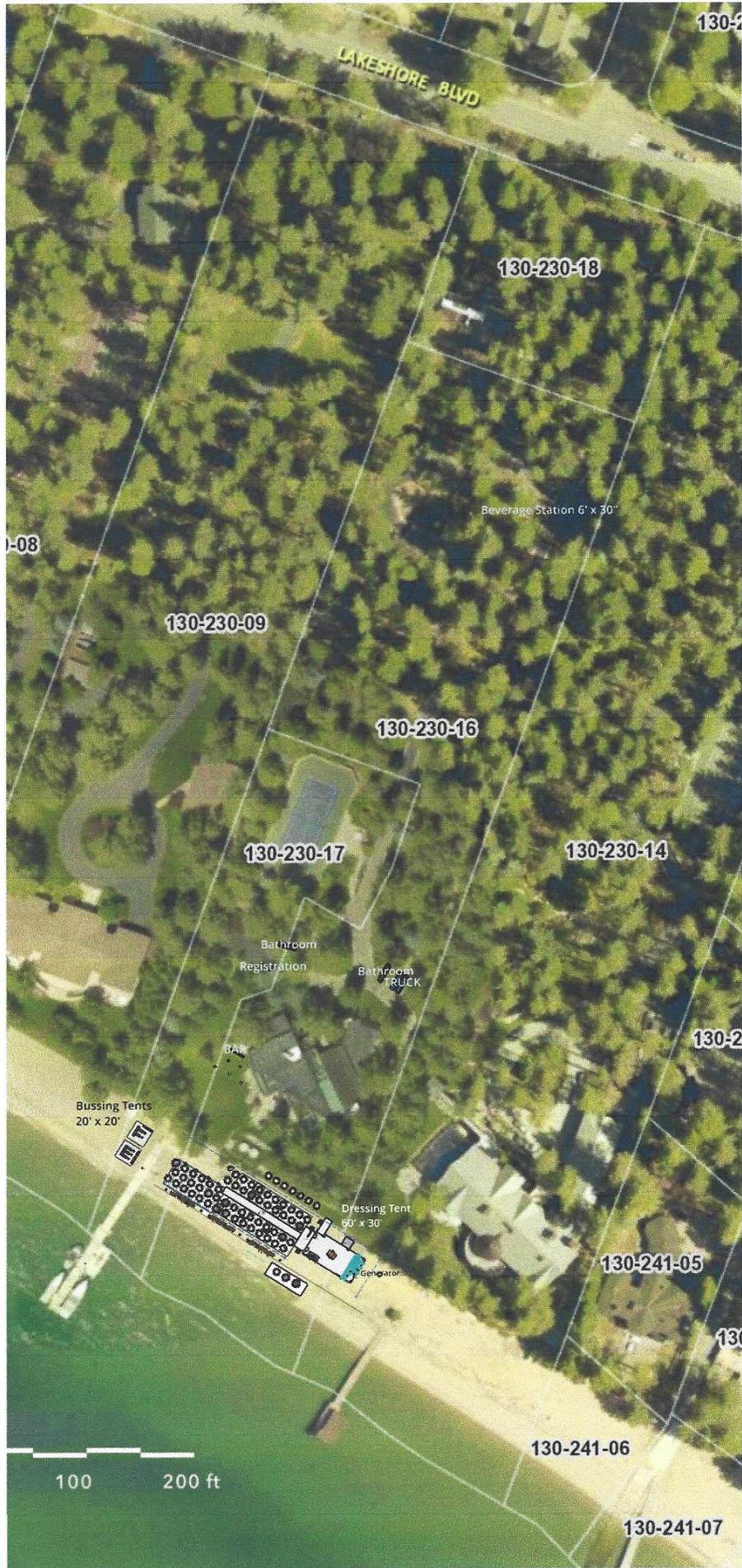
Bathroom  
TRUCK

BAR

Bussing Tents  
20' x 20'

Dressing Tent  
60' x 30'

Generator



**League to Save Lake Tahoe Annual Fashion Show and Luncheon**  
**1047 Lakeshore Boulevard, Incline Village, NV**  
**Saturday, August 3, 2019**  
**Prepared by: Kristin Keane**

### **Security, Fire Protection and Medical Services Plan**

The League to Save Lake Tahoe retains Alert Security Asset Protection to assist with security on-site. There are 4 security personnel on site from 10:00 am until 3:00 pm. Security personnel will be assigned to site-specific areas including front gate, tent, beach and lawn.

North Tahoe Fire Protection District Personnel are on-call with on-site ambulance stand-by arranged from 10:30 am until 2:30 pm., although not required for this event per Brittany Dayton.

Tents and structures are in compliance with current fire code and contain required fire extinguishers and clearly marked exits.

Attachments: Alert Security Agreement, NTFPD Invoice for Ambulance Stand-by, Site Plan

### **Water Supply and Sanitation Facilities**

The League has rented 2 handicap restroom facilities, 1 Executive 33' bathroom trailer with direct line to sewer and water, 1 Executive 19' bathroom trailer with stand-by pump truck and 4 bathroom attendants.

Roundabout Catering has hand-washing facilities in the catering tents, which are indicated on the site-map.

Per Nick Flores, no permit required for food and sanitation because it is a closed event, by invitation only.

Attachments: Sani-hut Invoice, site map

### **Communication System**

The event will have an audio system with 2 microphones that are used throughout the program on August 4.

### **Clean-up and Rubbish Removal**

Two 6-foot dumpsters with lids and locks will be located on site for rubbish. Dumpsters are delivered on August 3 and collected August 6.

A-2

The League to Save Lake Tahoe is dedicated to protecting and restoring the environment within the Tahoe Basin. Our organization's charter demands we leave the environment better than how we found it. In addition, our host is exceedingly generous to allow us to use his property year after year and if we wish to be invited back, we need to make certain we are cleaning the venue and returning it to the state to which we arrived.

Attachment: email confirmation of dumpster rental from Waste Management, Incline Village



SECURITY SERVICES AGREEMENT ("Agreement")

Client's Name: League to Save Lake Tahoe
Telephone: 775-348-8472
Address: 2608 Lake Tahoe Blvd.
City: South Lake Tahoe ST: CA ZIP: 96150

ASAP Office: Reno (License #1492)
Telephone: 775-337-1616
Address: 4600 Kietzke Lane, Suite M 246
City: Reno ST: NV ZIP: 89502

Agreement dated as of April 4th 2019, between - League to Save Lake Tahoe -having an office at 2608 Lake Tahoe Blvd., South Lake Tahoe CA 96150 (hereinafter called "Client") and Cero's, LLC dba ALERT SECURITY ASSET PROTECTION dba ALERT GUARD SERVICES, (hereby known as ALERT SECURITY), The parties agree as follows:

1. SERVICES: Alert Security will furnish client with security personnel (hereinafter "Personnel") and render services at locations and during hours set forth herein and hereafter agreed in a writing executed by Alert Security and Client.

Table with 3 columns: Location, Hours, To Commence On (Date and Time). Row 1: 1047 Lakeshore Blvd, Incline, 10am to 3pm, 8/3/19, 4 security officer to assist with Oscar de la Renta fashion show

2. RATES: Client shall pay Alert Security the following hourly rates, plus all applicable sales, use and/or similar taxes. These rates do not apply to coverage of labor disputes or similar emergency situations, which Alert Security will endeavor to provide at mutually agreed upon rates.

Table with 2 columns: Personnel/Equipment, Standard Base Rate/Overtime Rate. Row 1: Security Officer, \$30.00 per hour

Holiday rates shall apply on each legally declared national, state, or local holiday. Holiday rates will be as follows:

Table with 2 columns: Holiday, Rates. Rows: New Year's Day (N/A), MLK Day (N/A), Memorial Day (N/A), Independence Day (N/A), Thanksgiving Day (N/A), Christmas Day (N/A), Labor Day (N/A)

The above rates are effective until December 31st, 2019, and are subject to adjustment by Alert Security on thirty days prior notice to comply with any change in any law, regulation, ruling or collective bargaining agreement causing a change in work hours, wage rates, working conditions or other costs to Alert Security.

3. INVOICES: Invoices will be submitted weekly and are payable on receipt at the address on the invoice. A late charge of 10% per month will be added to balances not paid within thirty days following receipt of invoice. Client must notify Alert Security in writing of any dispute regarding the amount of an invoice within seven days from the invoice date, otherwise all disputes and defenses will be deemed waived. Client agrees to pay Alert Security's reasonable attorney's fees and other collection costs.

4. PERSONNEL: (a) Personnel supplied by Alert Security are its employees and not Client's. Alert Security is responsible for social security, unemployment and similar taxes applicable to its employees.

(b) Alert Security complies with Executive Order 11246, as amended; Section 503 of the Rehabilitation act of 1973, as amended; Section 402 of the Vietnam Era Veterans' Readjustment

Assistance Act of 1974 and related regulations. Alert Security's employees will be assigned without regard to race, age, color, creed, sex, national origin, disabilities that do not impair job performance, veteran status, or on any bases prohibited by law.

(c) Client may reasonably disapprove any Personnel assigned, provided such exercise is not in violation of law. If any Personnel is removed at Client's request, Client agrees to indemnify and hold Alert Security harmless from all claims, demands, liabilities, judgments, losses, suits, damages, fines, penalties and expenses including reasonable attorney's fees and defense costs (hereinafter collectively "Claims") that may arise therefrom.

(d) If Client requests Personnel to operate any vehicle other than one supplied by Alert Security, or are assigned or assume duties other than those agreed upon in writing by Alert Security, Client agrees to defend, indemnify and hold Alert Security harmless from any Claims, which may arise, or result therefrom, including but not limited to Claims arising from the negligence of Alert Security, its agents or employees.

5. LIABILITY LIMITATION AND INDEMNITIES: (a) Client agrees that Alert Security is not an insurer and that the amounts payable hereunder are based upon the value of services offered and not the value of client's interests being protected or the property of client or of others located on Client's premises. Accordingly, Alert Security undertakes no liability to client and makes no representation, express or implied, that its services will prevent occurrences or their consequences that result in loss or damage.

(b) In no event shall Alert Security be liable to Client for any Claim other than one which arises during the performance of services under this Agreement and is caused by the negligence of Alert Security, its employees or agents while acting within the scope of their duties and authority. In no event shall Alert Security be liable for any Claim caused in whole or in part by acts or omissions of Client or third parties or their respective employees or agents, or for consequential or incidental damages or loss of profits.

(c) In the event of any Claim for which Alert Security is liable, Client agrees that Alert Security's liability shall be limited to a maximum amount not to exceed the lesser of (I) the amount invoiced to and paid by Client (but not less than one thousand dollars provided Client's damages exceed such amount) for services rendered within the 12-month period immediately preceding the date of the occurrence giving rise to the Claim or (II) \$100,000.

(d) The services provided under this Agreement are solely for the benefit of Client and neither this Agreement nor any services rendered hereunder confer any rights on any other party as a third-party beneficiary, or otherwise.

(e) Client agrees to indemnify and hold Alert Security harmless from and against any Claims made by a third party(s), including, but not limited to, injury, death or damage or loss of

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property, arising from Alert Security's negligent acts or omissions, including those relating to the hiring, training, supervision or retention of Personnel by Alert Security, its agents or employees.

(f) Client agrees that Alert Security shall not be liable for failure to perform this Agreement due to any "Act of God" or cause beyond Alert Security's reasonable economic control, nor in any case for any consequential, incidental, or special damages or loss of profits.

(g) Client hereby waives any and all rights of subrogation that any insurer of Client may have against Alert Security.

(h) Where Alert Security is entitled to indemnification, Alert Security shall have the right to tender defense of the Claim to Client.

**6. INSURANCE:** In consideration of the risk apportionment provided in this Agreement, to the extent a Claim exceeds the amount specified in the paragraph entitled "Liability Limitation and Indemnities" (such excess being hereinafter referred to as "Excess Loss or Damage to its premises, business and property and others' property on Client's premises occurring as a result of fire, theft or other casualty) and Client agrees that it will maintain Insurance to fully protect Client against such Excess Loss or Damage. Accordingly, Client waives its right of recovery against Alert Security for such Excess Loss or Damage, however caused.

**7. HIRING:** Client shall not, nor shall any contractor of client, for a period of one year after termination of this Agreement, employ as security personnel any Personnel used by Alert Security in the performance of this Agreement.

Recognizing the costs incurred and expertise dedicated by Alert Security in selecting, recruiting and training its personnel, Client agrees to pay Alert Security twenty five hundred dollars as liquidated damages for each Personnel employed by Client or its contractor within one year after termination of this Agreement.

**8. TERM:** This Agreement shall continue in effect until either party gives the other party 30 days prior written notice, specifying the date of termination.

**9. DEFAULT:** Alert Security may terminate this Agreement upon 48 hours prior written notice and exercise such other rights and remedies as permitted by law if Client fails to pay any amount when due or if any proceeding is commenced or threatened by or against Client under the Bankruptcy Code or any other Debtor's Law or if the Client makes or threatens to make an assignment for the benefit of creditors, or Client breaches any of the other terms or obligations contained in this Agreement.

**10. HAZARDOUS OR DEFECTIVE CONDITIONS/MATERIALS:**

(a) Client agrees that it will comply with OSHA Hazard Communication Standards and will indemnify and hold Alert Security harmless from all Claims, including injuries to Alert Security's employees arising out of a condition existing at Client's premises, or Client's violation of any safety or health-related law.

(b) Client further agrees to: (I) make available to Alert Security the Material Safety Data Sheet for each hazardous chemical to which Alert Security's Personnel may be exposed at Client's premises: (II) inform Alert Security of (A) precautionary measures that need to be taken to protect Alert Security's Personnel and (B) Client's hazardous material labeling system.

**11. LIMITATION ON CLAIMS AND ACTIONS:** Client shall give notice to Alert Security of any Claim of Client or potential Claim of Client arising out of or relating to this Agreement within 30 days following the date of the occurrence giving rise to such Claim or potential Claim.

No action to recover any Claim of Client shall be instituted or maintained against Alert Security by Client unless notice of such Claim shall have been given by Client to Alert Security in the manner and form set forth herein.

Unless specifically prohibited by law, no action to recover for any Claim of Client shall be instituted or maintained by Client against Alert Security unless said action shall have been instituted not later than 12 months following the date of the occurrence giving rise to such Claim.

**12. NON-WAIVER:** Failure of Alert Security to enforce any provision of this Agreement, or any of its rights, or to exercise any election herein provided, shall not be considered a waiver of such provision or election or in any way affect the validity of this Agreement. The exercise by Alert Security of any of its rights or any of its elections shall not preclude Alert Security from exercising the same or any other right it may have under this Agreement.

**13. SCOPE OF SERVICES:** This Agreement and written schedule of Personnel assignments, patrol inspections and post orders which collectively set forth the Security Services to be performed, may be changed only with the written approval of Alert Security. Unless so changed, Alert Security shall not be obligated to perform any services not specifically set forth therein. Amendments to this Agreement must be in writing and signed by authorized representatives of the parties hereto. If there is any conflict between the terms of any other documents and this Agreement, this Agreement shall control.

**14. NOTICES:** All notices shall be in writing and shall be sufficiently given if made by invoice, telegram, telecopy, overnight courier or by mailing by certified mail, postage prepaid, addressed to the other party at its address set forth herein or at such other address as the other party may have designated by notice given hereunder. A copy of Client's notices to Alert Security shall also be sent to Alert Security's executive office.

**15. ENTIRE AGREEMENT AND INTERPRETATION:** This Agreement constitutes the entire agreement and understanding between the parties, and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect. This Agreement shall be governed under the law of the state of its performance and, if any provision shall conflict therewith, such provision shall be interpreted to remove such conflict so that this Agreement and all its other provisions shall remain in full force and effect.

**16. AUTHORITY:** Alert Security sales personnel are not authorized to sign, change or amend this Agreement. This Agreement shall not become binding upon Alert Security until executed by an authorized manager or corporate officer of Alert Security.

**17. ADDITIONAL CLIENT LOCATIONS:** Except for location, hours of service and their commencement date as shown in paragraph 1 "Services", and Personnel/Equipment, Standard Base and Overtime Rates, Holidays and period during which rates are applicable as set forth in paragraph 2 "Rates," as well as such other terms as may be mutually agreed to in writing between the parties, each of the terms and conditions contained in this Agreement shall be applicable to any additional locations of Client serviced by Alert Security after the date of this Agreement.

Client League to Save Lake Tahoe

By Meghan McBowen

By Meghan McBowen, COO  
(Title)

Alert Christopher Wright

By [Signature]

By President  
(Title)

AN EQUAL OPPORTUNITY EMPLOYER

**Subject:** Event on August 3, 2019  
**Date:** Wednesday, April 3, 2019 at 7:49:33 AM Pacific Daylight Time  
**From:** Beckie Dunn-Spomer  
**To:** Kristin Keane  
**CC:** Bryan Calder, Sharon Cary  
**Attachments:** image001.gif, image012.jpg, image013.jpg, image014.jpg, image015.jpg, image016.jpg

Kristin,

I will reserve an ALS Ambulance - Standby and 2 Paramedics for the Event at 1047 Lakeshore, (Fashion Show) on August 3, 2019, I will follow up with an invoice. Please contact Assistant Fire Chief Bryan Calder ( 775-833-8014) or myself if you have any questions.

Respectfully,



**Beckie Dunn-Spomer**  
**Administrative Assistant**  
office: [775.831.0351](tel:775.831.0351) | Fax: [775.831.2072](tel:775.831.2072)  
Email: [bdunnspomer@nltfpd.net](mailto:bdunnspomer@nltfpd.net)  
[866 Oriole Way | Incline Village | NV 89451](https://www.nltfpd.net)



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# SANI-HUT COMPANY INC.

P.O. Box 7455  
Reno, Nevada 89510-7455  
(775) 358-6720  
Fax: (775) 359-7922



SE08219

RENTED TO: LEA1005

DELIVERED TO:

LEAGUE TO SAVE LAKE TAHOE-SLT  
2608 LAKE TAHOE BLVD  
SOUTH LAKE TAHOE, CA 96150

OSCAR DE LA RENTA FASHION SHOW  
1047 LAKESHORE DR  
INCLINE VILLAGE, NV

DATE ORDERED <b>1/15/2019</b>	DATE WANTED <b>08/02/2019</b>	ORDERED BY	PHONE <b>(775) 527-3352</b>	TERMS <b>NET 10</b>
P.O. NUMBER	JOB NUMBER		CANCELLED BY	DATE CANCELLED

SPECIAL INSTRUCTIONS  
**KRISTEN**

DAY	ROUTE	ENTERED BY	TAKEN BY <b>LDM</b>
-----	-------	------------	------------------------

UNIT QUANTITY	UNIT DESCRIPTION	UNIT VALUE	RENTAL RATE
1	EXECUTIVE DELUXE 19	0.00	0.00
1	EXECUTIVE DELUXE 33	0.00	0.00
DELIVER FRIDAY 08-02-19 ATTENDANTS SAT 08-03 10:30 AM PICKUP MONDAY 08-05-19			
Sales Tax:			0.00
Order Total:			0.00

UNIT NUMBERS:

Lessee acknowledges that the above equipment has been inspected and received in good condition.

Thank you for ordering with Sani-Hut Co. You will find that in addition to providing the most modern and sanitary temporary facilities available, Sani-Hut Co. also provides the most efficient service using specialized equipment and scientific techniques.

DATE	TIME IN	TIME OUT	WORK PERFORMED	DRIVER/HELPER	CHARGES

BILLING: Monthly billing is based on 28 day billing cycle.  
 CONTRACT ACCEPTANCE: I agree to the contract, including terms and conditions on the back of this agreement. I acknowledge receipt of a copy of this contract.

CUSTOMERS SIGNATURE \_\_\_\_\_ SERVICE DRIVER \_\_\_\_\_ DATE \_\_\_\_\_

CUSTOMER

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> L/P Insurance Services LLC 300 East 2nd Street Suite 1300 Reno NV 89501		<b>CONTACT NAME:</b> Tina Reseck <b>PHONE (A/C, No, Ext):</b> (775) 996-6000 <b>E-MAIL ADDRESS:</b> tina.reseck@lpins.net		<b>FAX (A/C, No):</b> (775) 473-9288	
<b>INSURED</b> MBP Enterprises, DBA: Roundabout Catering & Party Rentals 631 Dunn Circle Sparks NV 89431		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
		INSURER A: Financial Pacific Insurance Company		31453	
		INSURER B: Employers Assurance Company			
		INSURER C:			
		INSURER D:			
		INSURER E:			
		INSURER F:			

**COVERAGES** **CERTIFICATE NUMBER:** CL192198477 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			60461127	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			60461127	5/1/2018	5/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ 0			60461127	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EXG144148707	1/31/2019	1/31/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Event: Keep Tahoe Blue Annual Luncheon, August 3, 2019 @ 1047 Lakeshore Blvd., Incline Village, NV.  
Evidence of Insurance Coverage.

<b>CERTIFICATE HOLDER</b> kristin@keeptahoeblue.org  League to Save Lake Tahoe 2608 Lake Tahoe Boulevard South Lake Tahoe, CA 96150	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Tina Reseck/TINA
--	--

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THIS LICENSE MUST BE PLACED  
IN A CONSPICUOUS PLACE

EFFECTIVE DATE: 06/01/2018

BUSINESS CLASSIFICATION:  
Catering, Merchandise Sales, Restaurant

BUSINESS LOCATION:

631 DUNN CIR  
SPARKS, NV 89431

NAME OF BUSINESS:

Roundabout Catering and Party Rentals

LICENSEE-NAME AND ADDRESS:

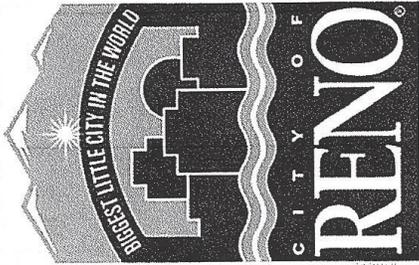
MaryBeth Smith  
631 Dunn Cir  
SPARKS, NV 89431

LICENSE #: R119071A  
Annual License  
EXPIRATION DATE: 05/31/2019

RENO, WASHOE CO., NEVADA

THIS LICENSE EXPIRES AS SPECIFIED  
ABOVE

LICENSEE BUSINESS TO BE  
CONDUCTED IN CONFORMITY WITH  
AND SUBJECT TO THE STATUTES OF  
NEVADA AND RENO MUNICIPAL CODE



CITY CLERK

City of Reno

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### HEALTH PERMIT TO OPERATE

**BILLING ADDRESS:**

ROUNABOUT CATERING & PARTY RENTALS  
ATTN ACCOUNTS PAYABLE  
631 DUNN CIR  
SPARKS, NV 89431

Date Issued:  
09/17/2018

Expiration Date:  
09/30/2019

Permit No.: F140387

Business: ROUNABOUT CATERING & PARTY RENTALS

Type of Facility:  
Support Kitchen

POST IN A CONSPICUOUS PLACE

**OWNED and OPERATED BY:**

MBP ENTERPRISES

**FACILITY LOCATION:**

631 DUNN CIR, SPARKS

**Permits are not  
transferable from  
person to person or  
place to place.**

This permit certifies that the indicated facility has been found to be operating in conformity with the health laws and regulations promulgated by the Nevada State Board of Health and the Washoe County District Board of Health. This Permit is revocable at any time by the Washoe County District Health Officer for the failure on the part of the owner/operator to meet State and Health District laws and regulations.

*Chad Warner Wittman*

Division Director, Environmental Health Services

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**Subject:** RE: Waste Management order confirmation  
**Date:** Thursday, April 4, 2019 at 11:40:53 AM Pacific Daylight Time  
**From:** Manes, Kristine  
**To:** Kristin Keane

Hi Kristin,

This email is to confirm your dumpster order, which is as follows:

2-6 yard dumpsters, priced at 160.79 each, to be delivered to 1047 Lakeshore Blvd, Incline Village, NV, on Friday, August 2<sup>nd</sup>, 2019, and to be picked up Monday, August 5<sup>th</sup>, 2019.

Thank you,

Kris Manes  
Operations Specialist  
Incline Village, NV  
[kmanes@wm.com](mailto:kmanes@wm.com)

Waste Management  
1076 Tahoe Blvd  
Incline Village, NV 89451  
Phone # (775) 413-6091

DID YOU KNOW? Waste Management renewable energy projects create enough energy to power more than one million homes.

---

**From:** Kristin Keane <[Kristin@keoptahoebblue.org](mailto:Kristin@keoptahoebblue.org)>  
**Sent:** Thursday, April 4, 2019 11:35 AM  
**To:** Manes, Kristine <[kmanes@wm.com](mailto:kmanes@wm.com)>  
**Subject:** [EXTERNAL] FW: Waste Management order confirmation

Kris,

Could you please draft an email that mimics last year's email confirmation using the dates for this year? I cannot use what you sent me because it really isn't understandable or printable. Please see below.

Thank you!  
Kristin

---

**From:** "Reid, Ashley" <[areid3@wm.com](mailto:areid3@wm.com)>  
**Date:** Thursday, March 22, 2018 at 4:21 PM  
**To:** Kristin Keane <[Kristin@keoptahoebblue.org](mailto:Kristin@keoptahoebblue.org)>  
**Subject:** Waste Management order confirmation

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Transportation Plan  
League Annual Fashion Show and Luncheon  
Saturday, August 3, 2019  
Prepared by: Kristin Keane

**Parking and Shuttles: On-site parking at 1047 Lakeshore Drive is not available** on Aug. 5. Guest parking is available at Sierra Nevada College, 999 Tahoe Boulevard, Incline Village, NV where ample parking and continuous shuttle service await. *Distance to venue is approximately 1/2 mile.*

**Directions for Parking:**

**From Tahoe City**

- Proceed EAST on CA-28 / N LAKE BLVD. Continue to follow CA-28 (crossing into NEVADA).
- Continue EAST on SR 28 (Tahoe Boulevard) through Incline Village until you reach Country Club Drive (the third traffic light in Incline Village, located past the golf course).
- Turn RIGHT onto COUNTRY CLUB DR.

Turn RIGHT at the THIRD DRIVEWAY onto the Sierra Nevada College campus (entrance located directly across from Mill Creek residential street). There is a parking lot located to your right and a loop driveway directly in front of the Tahoe Center for Environmental Sciences building where shuttles will stage.

**From South Lake Tahoe**

- Proceed EAST on LAKE TAHOE BLVD / US-50. Continue to follow US-50 E (Crossing into NEVADA).
- Turn LEFT onto NV-28.
- Turn LEFT onto COUNTRY CLUB DR.

Turn RIGHT at the THIRD DRIVEWAY onto the Sierra Nevada College campus (entrance located directly across from Mill Creek residential street). There is a parking lot located to your right and a loop driveway directly in front of the Tahoe Center for Environmental Sciences building where shuttles will stage.

**Staff and Volunteer Parking:** In an effort to leave ample parking for guests, Cornerstone Community Church, 300 Country Club Drive, Incline Village has granted the League the use of their parking lot on Saturday, August 3. Staff and volunteers will shuttle to 1047 lakeshore from SNC.

**Traffic Control and Parking Attendants:** The League has 4 volunteers stationed at Sierra Nevada College directing traffic into the parking lots and onto shuttles as guests arrive and depart. 1 paid security officer and 1 volunteer are stationed at the head of the driveway to 1047 Lakeshore Boulevard to ensure no cars enter

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driveway. Shuttles buses utilize the pullout on the west side of the driveway to off-load passengers so the shuttle is not obstructing traffic.

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**Agreement Between League to Save Lake Tahoe and Sierra Nevada College for August 3, 2019**

This agreement is between the League to Save Lake Tahoe "The League", a California nonprofit doing business at 2608 Lake Tahoe Boulevard, South Lake Tahoe, CA 96150 and Sierra Nevada College "SNC", with a primary business address of 999 Tahoe Boulevard, Incline Village, NV 89451.

The League and SNC hereby agree to the following terms and conditions:

SNC will allow The League to use their parking lot and parking facility on Saturday, August 4, 2019 to allow for guests, volunteers, staff and vendors to park for a nearby event. SNC will also allow The League to provide a shuttle service on the premises in order to transport people from the parking lot to the event venue.

**THE LEAGUE RESPONSIBILITIES**

The League will utilize the parking areas adjacent to the SNC Prim Library (approximately 90 parking stalls); see Exhibit A.

- A. The League will not utilize the Designated President's Parking area or utilize the designated Environmental Science building parking area; see Exhibit B.
- B. The League will have personnel at the parking facility to greet guests and ensure proper use.

**I. INSURANCE**

- A. With respect to The League's use of the SNC parking facility under this agreement, the League shall maintain the following insurance:

- 1. Comprehensive general liability insurance with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include products/completed operations liability, blanket contractual liability, personal injury liability, and broad form property damage coverage. Such insurance shall:

- a. Name SNC as additional insured;
- b. Be primary with respect to any insurance or self-insurance programs maintained by District/DPSR and
- c. Contain standard cross liability provisions.

- B. The League will provide properly executed certificates of insurance. The certificate shall:

- 1. Clearly and unambiguously provide all the insurance coverage required herein, including specific evidence of a separate endorsement naming SNC as an additional insured, as well as all exclusions to the policies;
- 2. Indicate whether coverage provided is on a claims-made or occurrence basis;
- 3. Provide that such insurance shall not be materially changed, terminated or allowed to expire except on thirty (30) days' prior written notice to SNC; and,
- 4. If changes are made, an updated certificate shall be forwarded to:

Agreement Between League to Save Lake Tahoe and Sierra Nevada College for August 3, 2019

Sierra Nevada College  
Attn: Office of the President  
999 Tahoe Boulevard  
Incline Village, Nevada 89451

C. If The League, for any reason, fails to maintain the insurance coverage required pursuant to this agreement, such failure shall be deemed a material breach of contract. SNC, at its sole option, may terminate this agreement and obtain damages from the League resulting from said breach. Alternatively, SNC may purchase such required insurance coverage and charge The League for the premiums incurred.

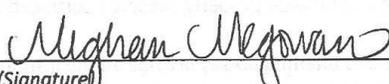
SNC will not be responsible for any and all damage, loss or theft of any property resulting from The League's use of the parking facilities, including any materials its employees, personnel, agents, contractors, or customers bring to SNC property or leave on SNC property before, during, or after the use of SNC facilities, unless such damage, loss or theft is due to the willful misconduct of SNC or its agents.

The League warrants and represents that SNC property will be used for parking only and that The League and all of its employees, personnel, agents, contractors and customers, will use SNC property in accordance with all applicable laws, ordinances, health and safety codes, and other governmental rules and regulations. Upon expiration of the term of this agreement, the League will return SNC property in the same condition as existed as of the start date, reasonable wear and tear is expected.

SNC shall not be liable or responsible for, and the League shall indemnify, defend and hold harmless SNC from and against, any and all claims, causes of action, damages, costs, and expenses (including reasonable attorneys' fees and costs, and deductibles), arising from any conduct engaged in by The League and The League's agents, employees, contractors, and customers on SNC property, during the term of this agreement pursuant to this agreement. The provisions of this paragraph shall survive the termination of this agreement.

This agreement comes with no other financial obligations other than the requirement to obtain and maintain insurance. Both parties, as shown below, are authorized agents for their respective agencies and have the authority to sign this agreement.

  
\_\_\_\_\_  
(Signature)  
FOR:  
**Susan Johnson**  
**Vice President Finance & Administration**  
**Sierra Nevada College**

  
\_\_\_\_\_  
(Signature)  
**Meghan J. McGowan**  
**Chief Operating Officer**  
**League to Save Lake Tahoe**

\_\_\_\_\_  
Date

3/26/2019  
\_\_\_\_\_  
Date

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/1/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Vantreo Insurance Brokerage 100 Stony Point Rd, Suite 160 Santa Rosa CA 95401	<b>CONTACT NAME:</b> Rebecca Burns <b>PHONE (A/C No. Ext):</b> 707-546-2300 <b>E-MAIL ADDRESS:</b> certs@vantreo.com	<b>FAX (A/C No):</b> 707-546-2915
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> LEAGTOS-01 League to Save Lake Tahoe 2608 Lake Tahoe Blvd. So. Lake Tahoe CA 96158	<b>INSURER A:</b> QBE Insurance Corporation	
	<b>INSURER B:</b> State Compensation Insurance Fund - SCIF	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 972044009 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD / WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	2018-14398	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N N	2018-14398	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		2018-14398-UMB	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	8072866-2018	10/1/2018	10/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: Parking Site for Annual Benefit Fashion Show  
 Sierra Nevada College is included as additional Insured with regards to General Liability per attached form.

<b>CERTIFICATE HOLDER</b>  Sierra Nevada College 999 Tahoe Blvd	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

ACORD 25 (2016/03)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
  2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

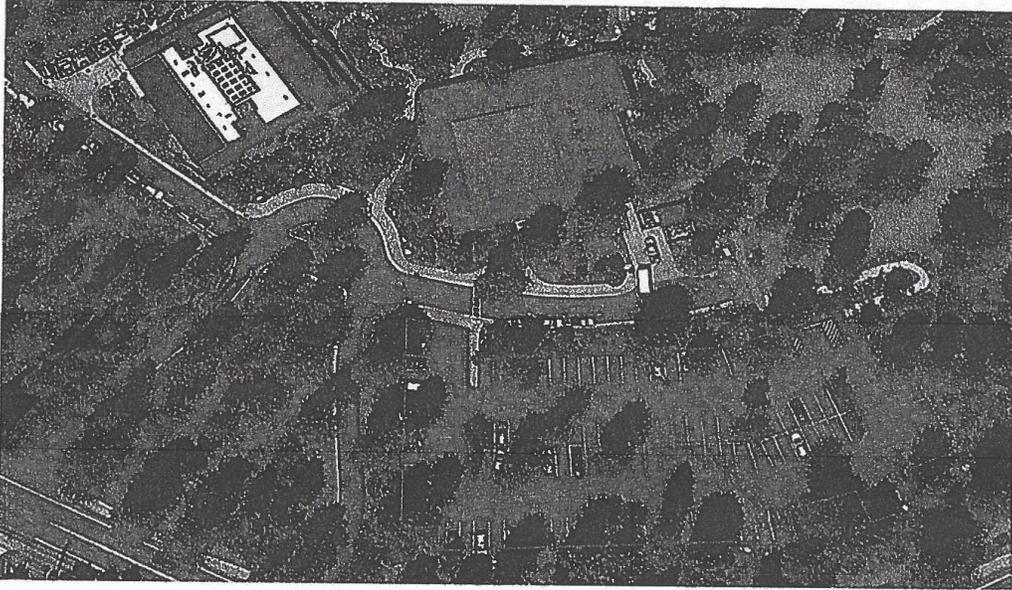
If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

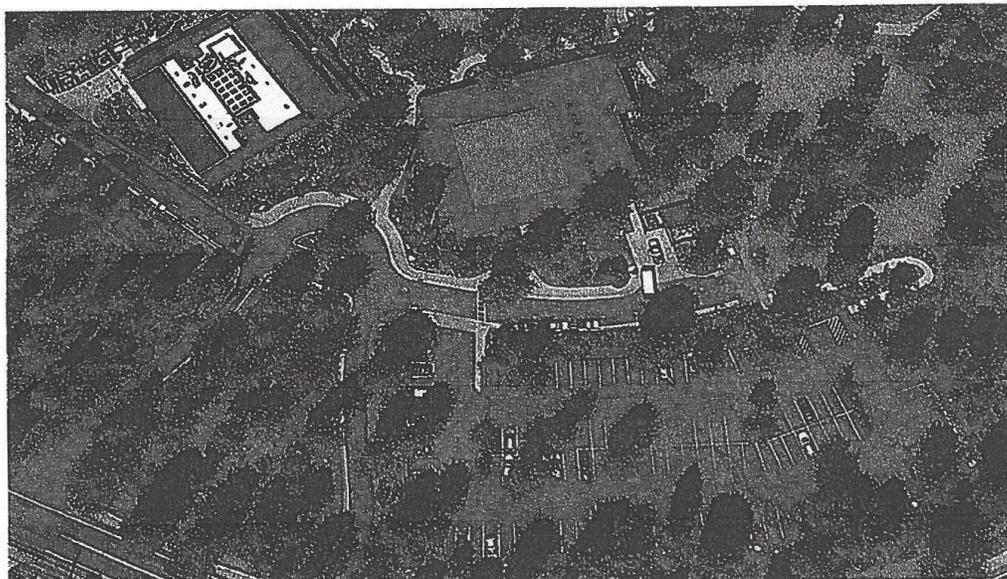
A-17

Exhibit A



A-18

Exhibit B



A-19



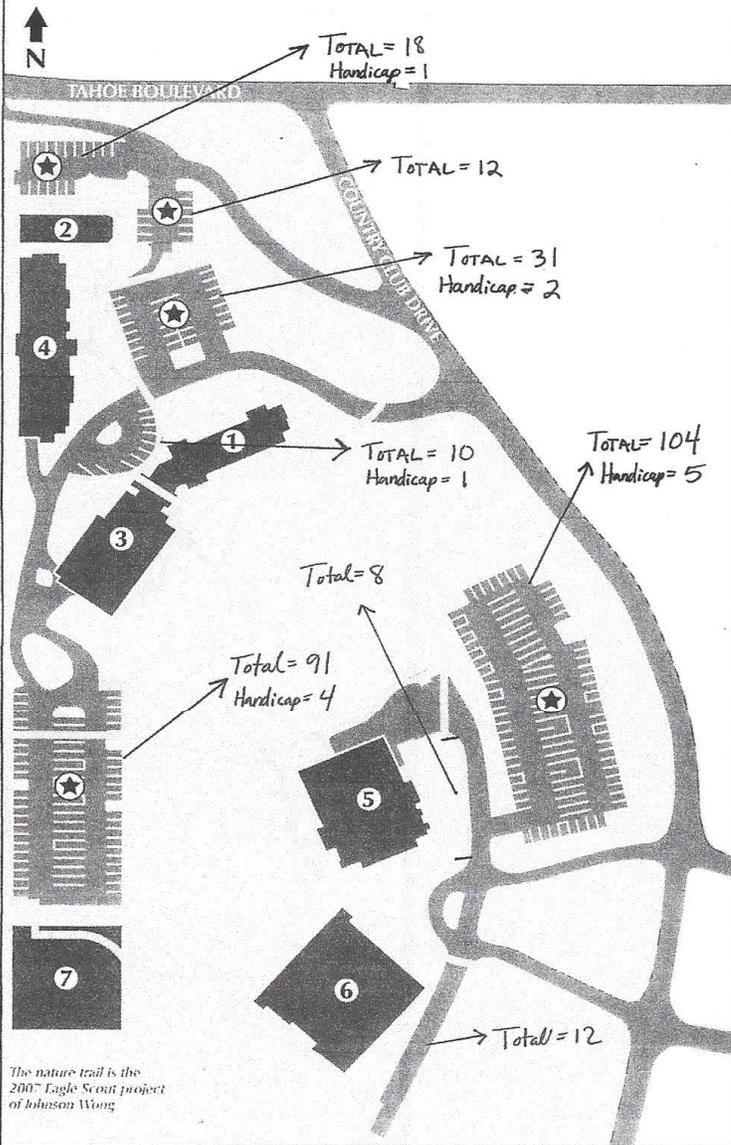
# SIERRA NEVADA COLLEGE

TOTAL SPACES = 299

RESERVED SPACES = 35

HANDICAP SPACES = 13

## CAMPUS MAP



The nature trail is the 2007 Eagle Scout project of Johnson Wong

- 1 CAMPBELL-FRIEDMAN HALL
  - Residence Hall
- 2 DAVID HALL
  - Admission Office
  - Financial Aid
  - Registrar
  - Student Accounts
- 3 PATTERSON HALL
  - Cafeteria
  - Luria Dining Hall
- 4 PRIM-SCHULTZ HALL
  - Residence Hall
- 5 PRIM LIBRARY
  - Office of the President
  - Rodney and Evelyn Smallwood Campus Store
  - Scarsella-Boleky Tutoring Center
  - Tahoe Gallery
- 6 TAHOE CENTER FOR ENVIRONMENTAL SCIENCES
  - Computer Science Classroom
- 7 NORTH LAKE TAHOE DEMONSTRATION GARDEN
- ★ PARKING
- CAMPUS NATURE TRAIL
  - .75 Mile Loop
  - Woodchip and Paved Paths

999 Tahoe Boulevard  
Incline Village, Nevada 89451  
(775) 831-1314  
www.SierraNevada.edu

A-20



# Final Invoice

Transportation Department  
P.O. Box 129  
Truckee, Ca. 96160  
530-562-3555

DATE 3/19/2019

Date of Transfer: 8/3/2019

Bill To: League to Save Lake Tahoe -  
Kristin Keane Oscar de La Renta Fashion Show  
League to Save Lake Tahoe  
2608 Lake Tahoe Blvd.  
South Lake Tahoe, CA 96150

Prepared by: Hilda Vazquez  
Transportation Supervisor  
Northstar California Resort  
530-562-3825  
[hvazquez@vailresorts.com](mailto:hvazquez@vailresorts.com)  
Fax: 530-562-1407

(530) 541-5388  
Tae Kim-

Credit Card Number or Account to Bill:  
Tae Kim

Exp:

Description	AMOUNT
6-25 Passenger buses for 5 hours (10:00 am-3:00 pm)	\$3,798.00
2-30 Passenger buses for 5 hours (10:00 am-3:00pm)	\$1,368.00
Sierra Nevada College Parking Lot to 1047 Lakeshore Drive. Incline Village NV	
Up to 29 passenger bus first 4 hours \$505, \$128 each additional hour.	
More than 29 passenger bus, first 4 hours \$546, \$138 each additional hour.	
<b>TOTAL</b>	<b>\$ 5,166.00</b>

\*Cancellation: 50% charge per bus cancelled within 14 days of charter, 100% charge within 7 days of charter.

\* All Charters are billed for scheduled time. If service is used beyond scheduled time, charter is billed at rate specified in contract, rounded to nearest half hour.

\* \$200 minimum befouling fee applies for excessive clean up that is needed.

\* 18% Gratuity included in all rate quotes.

Travel time booked at \$110/hr

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Map data ©2018 Google 500 ft

 via Country Club Dr and Lakeshore Blvd  
Best route, despite the usual traffic

0.6 mile

 via Mill Creek Rd and Selby Dr

2 min  
0.4 mile

A-22  
~~A-17~~

**Subject:** Re: CCC Parking lot  
**Date:** Tuesday, March 19, 2019 at 10:01:47 AM Pacific Daylight Time  
**From:** Matthew Campbell  
**To:** Kristin Keane  
**Attachments:** 7887DE9C-32CF-4F02-930E-191171332941[5].png, 7887DE9C-32CF-4F02-930E-191171332941[18].png

Good morning Kristin,

I have looked at the calendar and our parking lot is available so I have penciled your organization in for Saturday the 3rd of August from 7:30 to 3:30.

Blessings,

*Matthew Campbell*  
Administrator  
775-831-6626

On Thu, Feb 15, 2018 at 12:01 PM Kristin Keane <[Kristin@keptahoelue.org](mailto:Kristin@keptahoelue.org)> wrote:

Hello Matthew,

I hope this finds you well. The League to Save Lake Tahoe is planning its Annual Fashion Show and Luncheon fundraiser at a private estate on Lakeshore Boulevard and we hope the Cornerstone Community Church would grant us permission to utilize its parking lot for staff and volunteer parking on Saturday, August 4 from 7:30 am until 3:30 pm. We were so grateful for the use of your lot last year; it offered convenient proximity to our venue.

Please let me know if I can provide any additional information to help you come to a decision. Thank you for considering this request.

With gratitude,  
Kristin



Kristin Keane  
Development Consultant  
League to Save Lake Tahoe  
Office 775.348.8472  
Mobile 775.527.3352  
[kristin@keptahoelue.org](mailto:kristin@keptahoelue.org)

A-23

**From:** [Kristin Keane](#)  
**To:** [Pelham, Roger](#); [Giesinger, Chad](#)  
**Cc:** [McQuone, Alice](#)  
**Subject:** Re: League to Save Lake Tahoe Community Event Application  
**Date:** Monday, April 22, 2019 12:23:23 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)  
[image008.png](#)  
[image009.png](#)  
[image010.png](#)  
[image011.png](#)

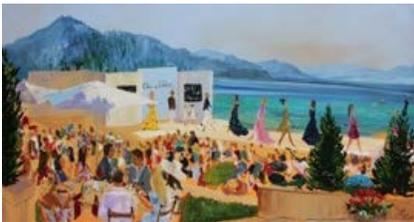
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**[NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Good afternoon Roger,

Thank you for your email. We anticipate about 950 people at any one time: 650 guests, 300 staff and volunteers, including catering.

Best,  
Kristin



Kristin Keane  
Development Consultant  
League to Save Lake Tahoe  
2608 Lake Tahoe Boulevard  
South Lake Tahoe, CA. 96150  
Office 775.348.8472 | Mobile 775.527.3352  
[kristin@keptahoeblue.org](mailto:kristin@keptahoeblue.org)

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**From:** "Pelham, Roger" <RPelham@washoecounty.us>  
**Date:** Monday, April 22, 2019 at 11:05 AM  
**To:** "Giesinger, Chad" <CGiesinger@washoecounty.us>, Kristin Keane <Kristin@keptahoeblue.org>  
**Cc:** "McQuone, Alice" <AMcQuone@washoecounty.us>

**Subject:** RE: League to Save Lake Tahoe Community Event Application

Hello Kristin,

Can you tell me what the maximum number of people that you anticipate to be on-site at any one time is? Thanks. I am attempting to write a description of the event so that we can begin the review process. Thank you.



**Roger Pelham, MPA**

**Senior Planner, Building and Planning Division | Community Services Department**

[rpelham@washoecounty.us](mailto:rpelham@washoecounty.us) | Office: 775.328.3622 | Fax: 775.328.6133

1001 East Ninth Street, Reno, NV 89512



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**From:** Giesinger, Chad

**Sent:** Friday, April 19, 2019 5:06 PM

**To:** Kristin Keane

**Cc:** Pelham, Roger; McQuone, Alice

**Subject:** RE: League to Save Lake Tahoe Community Event Application

Hi Kristin,

I have received the application. It will be assigned to Roger Pelham – the same planner that processed your event last year. Regarding the CAB – I have cc'd our agenda coordinator and she will attempt to accommodate your request, but I am not sure at what stage that agenda is at currently for the May 6 meeting. Regards,



**Chad Giesinger, AICP**

**Planning Manager, Planning and Building Division | Community Services Department**

[cgiesinger@washoecounty.us](mailto:cgiesinger@washoecounty.us) | Office: 775.328.3626 | Fax: 775.328.6133

1001 East Ninth Street, Reno, NV 89512



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**From:** Kristin Keane [mailto:[Kristin@keoptahoeblue.org](mailto:Kristin@keoptahoeblue.org)]

**Sent:** Thursday, April 18, 2019 3:17 PM

**To:** Giesinger, Chad

**Subject:** League to Save Lake Tahoe Community Event Application

**[NOTICE:** This message originated outside of Washoe County -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello Chad,

I wanted to alert you the League to Save Lake Tahoe Community Event Application was submitted on Tuesday. I look forward to an introduction to the planner who will oversee the process. I would like to get on the agenda for the next Incline Village Citizen Advisory Board Meeting scheduled for Monday, May 6, in order to keep the process moving forward.

Thank you,  
Kristin



Kristin Keane  
Development Consultant  
League to Save Lake Tahoe  
2608 Lake Tahoe Boulevard  
South Lake Tahoe, CA. 96150  
Office 775.348.8472 | Mobile 775.527.3352  
[kristin@keptahoeblue.org](mailto:kristin@keptahoeblue.org)